



COPPIN
STATE UNIVERSITY

EST. 1900

APPLICATION FOR
GRADUATE CERTIFICATE

OFFICE USE ONLY	
Receipt #	_____
Date	_____

Instructions to Student: Complete the graduate certificate application, pay the \$50.00 fee to the cashier, & submit the application and proof of payment to the Office of Records & Registration. Deadline Date for applications:

Summer & Fall: end of the 1st week in February for the following Summer and Fall completion

Winter & Spring: end of the 1st week in September for the following Winter and Spring completion

Name: _____ **ID:** _____

Address: _____
(Street; City, State, ZIP Code)

Birth Date: _____ **Email:** _____
(Month/Day/Year)

Telephone: (Home) _____ **(Mobile)** _____ **(Work)** _____

ETHNIC GROUP (REQUESTED FOR FEDERAL REPORTING): Are you of Hispanic or Latino origin (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)? Yes No

What is your race? _____

ALL INFORMATION BELOW IS REQUIRED TO PROCESS THIS APPLICATION

Previous Educational Experience

Name of Institution: _____ **Highest Degree Earned:** _____

Concentration: _____ **Year Earned:** _____

Current Coppin State University (CSU) Program of Study

Certificate: _____

Certification sought: _____

Are you currently enrolled at CSU? Yes No

Have you satisfied program requirements? Yes No

If No, list outstanding program requirements: _____

DEPARTMENTAL & SCHOOL OF GRADUATE STUDIES APPROVAL

I have reviewed the above named student's academic record and based on this current review the student is expected to **complete all certificate requirements in:**

Winter **Spring** _____ **Year**

Summer I **Summer II** or **Fall** _____ **Year**

Advisor/Chairperson's Signature Date School Dean's Signature Date Graduate Dean's Signature Date

By signing this form, I confirm that I have consulted with my department advisor regarding requirements for certification. I understand that if certification requirements are not satisfied in the semester indicated on this application, no further action will be taken until I submit a new application.

Student Signature _____ **Date** _____